

**PRINCETON PUBLIC UTILITIES COMMISSION
REGULAR MEETING
Mille Lacs Historical Society Amdall Room
101 10th Avenue South
Princeton, MN 55371
November 17th, 2021 1:00 P.M.**

- 1. Call to Order – Roll Call**
- 2. Approval of Agenda – Additions or Deletions**
- 3. Approval of Minutes**
 - a. Public Utilities Commission – Regular Meeting – October 27th, 2021
 - b. Public Utilities Commission – Work Study Meeting – November 10th, 2021
- 4. Public Comment**

*(This agenda section is for the purpose of allowing customers to address the Commission.
Comments are limited to 3 minutes)*
- 5. Certification of Accounts Payable**
- 6. Reports**
 - a. SMMPA Reports
 - i. Minutes and Key Metrics
 - b. EV Usage
- 7. Updates**
 - a. Electric Department updates (Linden)
 - b. Water/Power Plant Department updates (Schmit)
 - c. City of Princeton update (McPherson/Zimmer)
 - d. General Manager's update (Butcher)
- 8. Ongoing Business**
 - a. 2022 Proposed Budget and Fee Schedule
 - b. DGR System Study
 - c. 2022 Rate Study
 - d. ACH Discussion
- 9. New Business**
- 10. Adjournment**

PUBLIC UTILITIES COMMISSION

REGULAR MEETING

October 27, 2021, 1:00 P.M.

Pursuant to due call and notice thereof, the Regular Meeting of the Public Utilities Commission, City of Princeton, was held at the Mille Lacs County Historical Society Depot Museum in the Amdall Room, 202 10th Avenue South, on October 27, 2021, at 1:00 P.M.

Present: Chairman Greg Hanson and Commissioners Dan Erickson and Richard Schwartz.

Absent: None.

Also Present: Manager Keith Butcher, Secretary Kathy Ohman, City Councilor Jules Zimmer, City Administrator Michele McPherson, Electric Superintendent Jeremy Linden and Water Supervisor Scott Schmit.

Meeting was called to order by Chairman Hanson at 1:03 P.M.

Chairman Hanson called for additions or deletions to the agenda. There were none.

Mr. Schwartz made a motion to approve the agenda of the October 27, 2021 Regular PUC Commission Meeting. Mr. Erickson seconded. Motion carried unanimously.

After a discussion of the minutes, Mr. Schwartz moved to approve the minutes with additions for the September 22, 2021 Regular PUC Commission Meeting. Mr. Erickson seconded. Motion carried unanimously.

Commission Chairman Greg Hanson stated the Public Comments portion of the PPU Commission Meetings is at each and every meeting. Customers have an opportunity at this time for any concerns or questions to be addressed. There were no Public Comments.

After a discussion, Mr. Schwartz made a motion to approve the certification of accounts payable for the period of September 1, 2021 through September 30, 2021. Mr. Erickson seconded. Motion carried unanimously.

6. REPORTS:

- a. The October SMMPA Key Metrics worksheet and September 8th Board Meeting minutes were presented.
- b. The September 2021 PUC financial reports were presented. There was a discussion on the addition of bandwidths for Day's Cash on Hand and the Capital Improvement Fund. There was also a discussion about the EV chargers performance.

7. UPDATES:

- a. In the Generation Plant, General Manager Keith Butcher reported test runs will be done early next week. The planned ballast tank work will be postponed until spring due to the unavailability of equipment and the drop in temperatures. They have been working on winter prep and inspections which include outdoor maintenance. An audit of the Generation facility took place on October 21st for

the League of Minnesota Cities Insurance needs. There were no concerns and a report of the audit will be out at a later date. After the test run of Engine #7, it was placed back online. Oil samples were taken after the test run and no coolant containments were found.

In the Electric Department, Electric Superintendent Jeremy Linden reported the two main projects at this time are the Sunken Ship Brewery and the apartment buildings on 1st Street. The primary power should be installed next week for the apartment buildings. The transformers for the apartment buildings have been ordered and should be delivered approximately April 2022. They are working on burying the street lights by the apartment buildings. They had required MMUA safety training. We have received cutouts so they will be working on replacing cutouts. They are continuing to work on tree trimming, new services and locates.

- b. In the Water Department, Water Supervisor Scott Schmit reported the Middle Water Tower has been drained down and winterized for the winter. The hydrant on the north end of Pondview was moved. He has been working with the builder for the apartments on 1st Street hooking up water. A customer on 7th Avenue South had their well fail. They have been transferred over to city water. He is working with them to get their well sealed. Sunken Ship Brewery is planning on getting their hydrant and services in next week. He has been working on winter prep. T-Mobile has been working on equipment upgrades on the Middle Water Tower.
- c. City Administrator Michele McPherson and City Councilor Jules Zimmer updated the PPU Commission on recent City activities and projects.
- d. General Manager Keith Butcher reported the following:
 - i. The Scoping 2 meeting for the Wellhead Protection Plan update was held in Princeton on October 12 with Keith Butcher, Water Supervisor Scott Schmit, Katie Breth from Minnesota Rural Water Association and Chad Anderson from the Minnesota Department of Health. Due to MDH delays, they will be requesting an extension of 12-18 months. They will work with the PPU to develop a schedule for completion. A consultant will be required to be hired to provide maps, inventories, summaries and analysis. It was a recommendation that PPU may consider creating a Wellhead Protection Team to contribute to the planning process and support implementation which includes participation by external organizations.
 - ii. Office staff has been working with customers to address disconnection during the Cold Weather Rule under the state's new guidelines. The only customers that are being disconnected are those that have not responded to our outreach or have not honored an agreed upon payment plan.
 - iii. General Manager Keith Butcher reported DGR would like to present their results of the Electric System Study. Staff recommends scheduling a Work Study session in November. DGR is working on developing a 10-year capital improvement plan that will address system deficiencies and improve the integrity and reliability of the system. Staff has been working to re-format and update various documents, policies and procedures. The MMUA Safety Report was presented to the PPU Commission. The new deposit policy has been implemented on October 1st and is working very smoothly. Reminder letters were sent out to properties that have some history of frozen lines.
 - iv. The last Gateway is now communicating effectively with the network. With the electric AMI conversion completed, staff will begin reviewing the ability to use this new data in the field, especially as it pertains to outages. There will be a scheduled Yukon server outage next week for an update.

- v. Public Power Week was celebrated October 3rd through the 9th. Open house was held on Saturday, October 9th. The City of Princeton and Keith Butcher have had some discussion regarding recruiting businesses to the new Princeton Business Park. A "Be Bright" flyer is included in this month's bill. These rebates are given at point of sale. Coborn's is participating in this campaign.

Water Supervisor Scott Schmit left the meeting.

8. UNFINISHED BUSINESS:

a. ACH DISCUSSION

There was a proposal brought up for discussion to offer a 3% rate reduction in water services only if customers are paying their monthly bill by ACH. There was a discussion the rate reduction for ACH customers and charging a 3% convenience fee if paying by credit card. General Manager Keith Butcher will compute what a 3% ACH water rate reduction equates to on average. There were discussions on different ways for charging a convenience fee.

b. DONATION POLICY

There was a discussion regarding PPU's donation policy and should PPU make a donation to the City of Princeton for "Light-Up Princeton". Mr. Schwartz made a motion for Princeton Public Utilities to contribute \$2,500.00 to Light-Up Princeton. Mr. Erickson seconded. Motion carried unanimously. There was a discussion on making this an annual donation. There was a discussion on the 2021 Residential Holiday Lighting Contest. It was the consensus of the PPU Commission to discontinue sponsoring the Residential Holiday Lighting Contest as it does not follow the League of Minnesota's Donation Policy.

City Administrator Michele McPherson left the meeting.

c. EMPLOYEE HANDBOOK

General Manager Keith Butcher presented Memo 21-32: Employee Handbook Updates. Discussed changes to the employee handbook include: Paying employees that are on-call double time on a holiday when recalled back to work. Addresses on-call time for the Water Department. Change employee vacation to an accrual system and increase the number of carryover hours. New employees would receive sick leave after their six month probationary period at an accrued basis. And to change the payday from Wednesdays to Fridays. Mr. Erickson made a motion to approve paying employees double time on a holiday when recalled to work, make necessary updates to the Employee Handbook, change vacation time to an accrual and increase carryover hours, new employees would earn sick leave after six months, and to change the payday from Wednesday to Friday. Mr. Schwartz seconded. Motion carried unanimously.

9. NEW BUSINESS:

a. 2022 PROPOSED BUDGET

General Manager Keith Butcher presented Memo 21-33: Proposed 2022 Budget and Memo 21-34: Proposed 2022 Fee Schedule stating this was an initial proposal. There was a discussion on holding a Work Study Session to go over the budget and capital improvements and investments in detail. Mr. Erickson made a motion to hold a Work Study Session on Wednesday November 10th at 1:00 p.m. to discuss the 2022 Proposed Budget and the 2022 Proposed Fee Schedule held at the Mille Lacs Historical Society Amdall Room. Mr. Schwartz seconded. Motion carried unanimously.

b. 2021 AUDIT PLAN

General Manager Keith Butcher reported the current PPU auditors, Mayer, Porter & Nelson, have contacted him and will not be able to perform the 2021 PPU Audit due to staffing issues. An RFP was drafted and sent to PPU commissioners for approval. RFP's will be mailed out to potential auditors on Friday.

c. SMMPA ANNUAL MEETING REPORT

Commissioner Greg Hanson and General Manager Keith Butcher attended the SMMPA Annual Meeting on October 14th and 15th in Bloomington. Commissioner Greg Hanson commented the presenters at the Annual Meeting were all very good. The meeting was very informative and should be attended by all commissioners at some time.

There being no further business, Mr. Schwartz made a motion to adjourn the meeting at 3:37 p.m. Mr. Erickson seconded. Motion carried unanimously.

Gregory Hanson
Chairman

Kathy Ohman
Secretary

PUBLIC UTILITIES COMMISSION

WORK STUDY SESSION MEETING

November 12, 2021, 1:00 P.M.

Pursuant to due call and notice thereof, the Work Study Session Meeting of the Public Utilities Commission, City of Princeton, was held at the Mille Lacs County Historical Society Depot Museum in the Amdall Room, 202 10th Avenue South, on November 12, 2021, at 1:00 P.M.

Present: Chairman Greg Hanson and Commissioners Dan Erickson and Richard Schwartz.

Also Present: Manager Keith Butcher, Secretary Kathy Ohman, City Administrator Michele McPherson, and Water Superintendent Scott Schmit.

Meeting was called to order by Chairman Hanson at 1:03 P.M.

Mr. Schwartz made a motion to approve the agenda of the November 12, 2021 Work Study Session Meeting. Mr. Erickson seconded. Motion carried unanimously.

3. BUDGET DISCUSSION:

General Manager Keith Butcher presented the 2022 large projects in detail for both the Electric and Water Departments. There was a discussion on the large project list.

General Manager Keith Butcher went over a five-year plan in PPU's Electric Department, Water Department, IT Department along with major assets. The five-year plan in the Electric Department did not include the substations as the Electric System Study is near completion.

The five-year plan in the Water Department included continuing with the AMI meter conversions. Significant investments included repainting the North Water Tower and 7th Avenue North replacement of water infrastructure.

The five-year plan in the IT Department included replacement of servers and some individual computers. There was a discussion on what type of computers to purchase for replacements whether desktop or laptop.

The five-year plan for major assets included roof replacement, a pickup replacement, replacing the chipper and purchasing a vac trailer. There was a discussion of placing vehicles and equipment on a replacement schedule to avoid large unexpected expenses.

General Manager Keith Butcher went over the 2022 budget for both the Electric Department and Water Department. The budget included a high, low and average revenue in each department. Rates for both Electric and Water will remain constant in 2022. Expenses in both the Electric and Water Departments show a slight increase from 2021. There was a discussion on each budget.

The 2022 Fee Schedule was presented to the PPU Commission. Changes on the fee schedule included raising the Meter Testing Fee, the Temporary Connection Fee and Construction Charges. There was a discussion on the fee schedule. Mr. Erickson brought up the discussion of adding a \$2.40 Convenience Fee to the 2022 Fee Schedule. There was a discussion on the Convenience Fee.

There being no further business, Mr. Schwartz made a motion to adjourn the meeting at 2:40 p.m. Mr. Erickson seconded. Motion carried unanimously.

Gregory Hanson
Chairman

Kathy Ohman
Secretary

DRAFT

PRINCETON PUBLIC UTILITIES

Accounts Payable Listing

For 10/1/2021 to 10/31/2021

<u>Vendor</u>	<u>Description</u>	
1 Aramark	Cleaning Supplies & Services	561.26
2 Border States Elec. Supply	Inventory	2,565.00
3 Card Services (Coborns)	Supplies	161.76
4 Core & Main, LP	Inventory	768.14
5 CW Technologies, Inc.	Monthly IT Care Services Agreement	2,050.03
6 Finken Water Solutions	Bottled Water	64.35
7 Goodin Company	Weld Flanges, Valves, Bushings	524.05
8 Gopher State One Call	Monthly Locates	105.30
9 Hayford Ford	Diagnosis of Starting Problem	174.90
10 Innovative Office Solutions	Supplies	541.27
11 Instrumental Research, Inc.	Monthly Water Testing	70.68
12 Marv's True Value	Supplies, Softener Salt, Distilled Water, Rivets	78.13
13 McGrann, Shea, Carnival & Straughn	Legal Fees	1,295.53
14 Midcontinent Communications	Monthly Internet & Telephone	209.83
15 MN Municipal Utilities	Drug & Alcohol Testing Consortium, Education	1,065.00
16 NAPA	Battery, Fuel Pump, Fuel Pump Control, Filters, Tools	868.69
17 Neon Link	Monthly Online Management Fees	489.60
18 Online Information Services	Monthly Online Credit & ID Checks	33.05
19 Princeton One Stop, LLC	Monthly Vehicle Fuel	722.07
20 Quadient Finance USA Inc.	Postage	900.00
21 Salvation Army Heat Share	2021 Heat Share Brochures	345.00
22 Speed Props and Pylons	Embroidered Logos	218.50
23 Stuart C. Irby Co.	Inventory	8,337.00
24 USA Blue Book	Hydrant Wrench, Grundfos Repair Kit	621.62
25 Verizon Wireless	Monthly Cell Phone	679.04
26 Voyant Communications, LLC	Monthly Telephone	413.30
27 Waste Management	Monthly Trash Service	109.13
28 Wesco Receivables	Inventory, Tape	3,203.21
29 U.S. Bank Operations Center	2006 Bond Interest Pymt. & Admin. Fees	4,157.20
30 SMMPA	September Purchased Power	368,443.39
31 Postmaster	Postage for Monthly Billing	832.66
32 1000bulbs.com	LED Bulbs	553.31
33 Amaril Uniform Company	FR Rated Clothing	538.87
34 Anytime Fitness	Commercial Rebate	400.00
35 Cardmember Service (Mastercard)	Public Power Week, Meetings	142.78
36 Carrot-Top Industries	U.S. Flag & MN State Flag	116.00
37 Cash Gas, Inc.	#2 Red B10 Diesel Fuel	20,766.47
38 Centerpoint Energy	Monthly Natural Gas	1408.06
39 City of Princeton	September Sewer Billing & Late Charges	108,379.02
40 City of Princeton	Qrtly. Franchise Fee	19,311.50
41 City of Princeton	Light Up Princeton Christmas Donation	2,500.00
42 Coborn's, Inc.	Commercial Rebate	4,900.00
43 Complete Merchant Solutions	Monthly Credit Card Fees	1,440.00
44 Connexus Energy	Monthly Utilities	2,281.16
45 DGR Engineering	Engineer Fees	4,017.00
46 Edward Jones	Commercial Rebate	40.00
47 HealthPartners	November Health Insurance	14,487.64
48 Itron, Inc.	Itron Yearly Support	1,518.25
49 Kriss Premium Products, Inc.	Jacket Water Treatment & Maintenance	881.41
50 Mike's Discount Foods, Inc.	Commercial Rebate	17,041.50
51 MN Dept. of Commerce	Unclaimed Property	329.90
52 MN Municipal Utilities	Dues, Safety Training	6,161.50
53 Optum	H S A Participant Fee	33.75
54 Plastic Products Company	Commercial Rebate	1,026.00
55 Princeton Public Utilities	Office Clothing, Safety Boots, Public Power Week	406.96
56 Princeton Public Utilities	Monthly Utilities	2,168.11
57 Princeton Rental	Tent Rental Public Power Week	460.00

58	Salvation Army Heat Share	September Heat Share & PUC Matching	12.00
59	Shimmer-N-Shine Maid Service	Office & Shop Cleaning	1,127.44
60	Shred-It USA	Shredding Service	90.71
61	Stuart C. Irby Co.	Testing of Gloves & Sleeves	403.91
62	Sun Life Financial	November Short & Long Term Disability	732.58
63	Swantec, Inc.	Stainless Steel Ballast Tank, Pump Shaft Thread Repair	5,645.13
64	TASC	COBRA Admin. Fees	15.00
65	Unum Life Insurance Company	November Life Insurance	132.38
66	VeriCheck	Monthly eCheck Fees	139.50
67	Delta Dental	October Dental Insurance	1,225.25
68	PERA	October PERA Contribution	10,409.11
69	TASC	October Flex Account Contributions	173.06
70	Optum	October H S A Contributions	4,513.34
71	MN Dept. of Revenue	August Sales & Use Tax	41,184.00
72	Refunds	Customer Meter Deposits	4,896.09
73	Refunds	Overpayment Refunds on Final Bills	254.45
74	Rebates	Residential Energy Star Rebates	50.00
	TOTAL		682,921.83

SOUTHERN MINNESOTA MUNICIPAL POWER AGENCY
Minutes of the Board of Directors' Meeting
October 15, 2021

President Kotschevar called the meeting to order at 8:00 a.m. at the Sheraton Hotel in Bloomington, Minnesota.

Board Members Present:

President Mark R. Kotschevar, Rochester; Vice President Bruce A. Reimers, New Prague; Secretary Peter T. Moulton, Saint Peter; Treasurer Roger E. Warehime, Owatonna; Mark E. Nibaur, Austin; Joseph A. Hoffman, Preston; and Chris Rolli, Spring Valley.

Others Present:

David P. Geschwind, Executive Director & CEO; Alex Bumgardner, Kelly Lady, Austin; Jerry M. Mausbach, Blooming Prairie; Troy G. Nemmers, Chris Ziegler, Fairmont; T. Scott Jensen, Lake City; Michael B. Geers, George Baldwin, Litchfield; Lindy Crawford, Mora; Shawn Williams, Scott Hautala, North Branch; Keith R. Butcher, Greg Hanson, Princeton; Charles B. Heins, Redwood Falls; Jeremy Sutton, Krista Boston, Peter Hogan, Patrick Keane, Rochester; Doug Plaehn, Michelle Plaehn, Spring Valley; Jeffery D. Amy, Wells; John Winter, SMMPA Retiree; Beth A. Fondell, Naomi A. Goll, Marcus C. Hendrickson, Lisa A. King, Robin E. Mechura, Mark S. Mitchell, John P. O'Neil, Cindy J. Pelowski, Christopher P. Schoenherr, Clint D. Schumacher, and Alan Wagner of the Agency staff.

Others Present Via Conference Call:

Carl C. Sonnenberg, Waseca.

#1 Agenda Approval:

Mr. Nibaur moved to approve the agenda, seconded by Mr. Reimers, passed upon a unanimous vote of the board members present.

#2 Consent Agenda:

Mr. Hoffman moved to approve the consent agenda, seconded by Mr. Moulton, passed upon a unanimous vote of the board members present.

APPROVED the September 8, 2021 board meeting minutes.

#3 2022 Proposed Budget and Rates-Fondell:

The proposed 2022 budget and key budget assumptions were distributed electronically prior to the board meeting.

Ms. Fondell presented the 2022 proposed budget and rates.

The details of the draft 2022 budget were reviewed during the SMMPA Budget Workshop held

on September 23, 2021. Two adjustments were made to the draft budget: member demand revenues increased \$114,522 and transmission revenues increased \$497,350. There were no recommended changes to the base rates in 2022. A one-time \$12 million cash distribution to the members in 2022, to be allocated to the members based on pro-rata shares of base rate revenues to the Agency from February 2016 through August 2021, is included in the proposed 2022 budget.

Due to the timing of investment maturities, a two-installment cash distribution plan is proposed, with the first \$6 million distributed at the end of February 2022 and the other \$6 million at the end of July 2022.

Discussion.

Recommendation:

- Seek board approval of the 2022 budget and rates as presented.
- No change to the base rates for 2022.
- \$12 million one-time cash distribution to the members from the general operating reserves, allocated based on members' pro-rata share of base rate revenues from February 2016 through August 2021.
- A two-installment approach will be used for the distribution, with half paid out at the end of February and the other half at the end of July.

There was a suggestion to review the ratchet component of the demand charge in the future. President Kotschevar reported that the ratchet will be discussed at the December 2021 SMMPA Board Retreat.

President Kotschevar thanked Ms. Fondell and her team for their efforts.

Ms. Fondell thanked Ms. Lisa King for her efforts with the budget process.

Mr. Warehime moved to approve the 2022 budget with no base rate changes and a \$12 million one-time cash distribution to the members, seconded by Mr. Rolli, passed upon a unanimous vote of the board members present.

#4 2021 Integrated Resource Plan Preview-Mitchell:

Mr. Mitchell reported on the 2021 Integrated Resource Plan (IRP) preview. He provided background information, reviewed assumptions, discussed the plan development process, and provided a summary of the results.

The last IRP was filed with the Minnesota Public Utilities Commission on December 1, 2017.

Discussion.

Next Steps

- Complete evaluation of combustion turbine option.
- Complete report for filing.
- Proposed final plan report will be provided to the board and members to review prior to the November board meeting.

- Review more details of analysis with the board at the November board meeting and seek approval to file final plan.
- File by December 1, 2021.

President Kotschevar appreciated the work on the IRP and thanked Mr. Mitchell for his efforts.

#5 Clean Electricity Performance Program-Schoenherr:

Mr. Schoenherr reported on the Clean Electricity Performance Program.

House Democrats have proposed certain climate change initiatives in the \$3.5 trillion social infrastructure bill. The program is designed to provide grants beginning in 2023 to load serving entities that increase their percentage of clean energy by more than 4% per year and assess payments for load serving entities that fail to do so.

Various scenarios were reviewed to model the impact on SMMPA members should the program pass.

Discussion.

SMMPA will keep the members apprised of the situation.

Financial Report August 2021-Fondell:

Ms. Fondell summarized Agency financial results through August as provided in the board book materials.

Annual Continuing Disclosure Report

The annual SMMPA 2020 Continuing Disclosure Report was filed on September 28, 2021.

FEMA Single Audit

A single audit was completed by the September 30, 2021 deadline for Federal Emergency Management Agency (FEMA) funds received by SMMPA in 2020 relating to the 2019 transmission storm damage. No issues or audit findings were noted.

New Payroll System

The new SMMPA payroll system, Paylocity, was implemented on October 8, 2021.

Budget Workshop Feedback

There was board consensus to continue with the annual SMMPA Budget Workshop.

After a short break, the board reconvened at 9:26 a.m.

Government Affairs/Member Services Report-Schoenherr:

Mr. Schoenherr summarized the government affairs/member services report detailed in the board book.

Demand Side Management (DSM)

DSM savings levels, based on information currently available, are at 1.57% when compared to estimated member sales year-to-date.

Electric Vehicle

Charger payments from ZEF Energy have been resolved and payments should match the charging station portal data.

REC Sales

Dakin Applied, Owatonna, MN, signed an agreement to purchase up to 6,000 RECs/year for a five-year term at the \$3.00/REC price. Rochester Public Utilities plans to purchase 17,000 Wapsi Wind RECs. The REC sale program continues to move forward.

SMMPA Annual Meeting

Appreciation was expressed toward SMMPA team members John O'Neil, Carrie Jensen, and Scott Passentino for planning the SMMPA Annual Meeting.

President Kotschevar thanked everyone for their role in the SMMPA Annual Meeting.

Resource Report/Marketing Update-Mitchell:

Mr. Mitchell reported:

Market Price Update

A graph of recent natural gas and on-peak electricity prices was discussed.

Sherco 3 Outage

The Sherco 3 planned outage occurred September 18-30, 2021 and the unit was scheduled to return to service on October 1, 2021. During the two weeks (September 18-30), SMMPA purchased 150 MW on-peak to hedge LMP exposure.

Sherco 3 Incident

On September 27, 2021, a car crashed into a wall of the Sherco 3 induced draft fan building causing damage to the building, as well as smoke and soot damage to electrical equipment inside the building. This incident delayed the unit's return to service by one week. SMMPA purchased 100 MW on-peak to hedge LMP exposure during the extended outage period. Sherco 3 returned to service on October 8.

Sherco 3 Coal Supply

MISO ran Sherco 3 more than expected for the last few months and high LMPs and natural gas prices suggest continued high levels of operation. Xcel Energy is concerned with coal inventory and additional coal seems to be in short supply for the balance of the year. SMMPA's 2021 minimum coal purchase obligation is 735,000 tons and the new forecasted coal requirement is 900,000 tons, which the mine and railroad have said they can deliver. Xcel is considering offer price increases for Units 1 and 2 to try to reduce output and conserve coal. They are not yet suggesting a price increase for Unit 3. The Agency will continue to coordinate with Xcel to manage the coal inventory. Xcel believes new coal supply agreements beginning January 1, 2022 will be adequate to maintain inventory.

Quarterly Wind and Solar Update

Mr. Mitchell presented information on the performance of the Agency’s wind and solar resources, including capacity factor and costs relative to market energy prices and net margins.

President’s Report:

Mr. Kotschevar reported:

- SMMMPA Board Meeting – November: The SMMMPA Board Meeting will be held on November 10, 2021 in North Branch, Minnesota.
- SMMMPA Member Representatives Meeting: The SMMMPA Member Representatives meeting will be held today immediately following the SMMMPA Board of Directors’ meeting.

Executive Director & CEO’s Report:

Mr. Geschwind reported:

- 2022 SMMMPA Board Meetings: Discussed the possibility of rescheduling the January and February 2022 board meetings to avoid conflicts with the APPA Joint Action Conference and the MMUA Legislative Conference. Proposed moving the January board meeting one day later to Thursday, January 13, 2022 and holding the February 9, 2022 meeting at the MMUA Legislative Conference hotel. An email will be sent to the members with a tentative 2022 SMMMPA Board meeting schedule, and the schedule will be finalized at the November board meeting.
- SMMMPA Annual Meeting: Appreciation was expressed to everyone attending the SMMMPA Annual Meeting and the SMMMPA Board meeting.

Member Forum:

None.

Other Business:

None.

Adjourn:

A motion to adjourn the meeting was made by Mr. Nibaur, seconded by Mr. Rolli, passed upon a unanimous vote of the board members present.

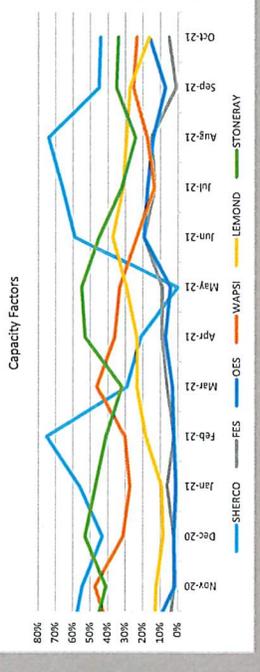
The meeting was adjourned at 9:55 a.m.

Secretary

SMMPA Key Metrics

November 2021

PLANT OPERATIONS Performance Metrics



	FES	OES	MORA LFG
Availability	99%	99%	99%
Industry Average Availability	93%	93%	N/A
Forced Outage	41%	34%	45%
Industry Average Forced Outage	7%	7%	N/A

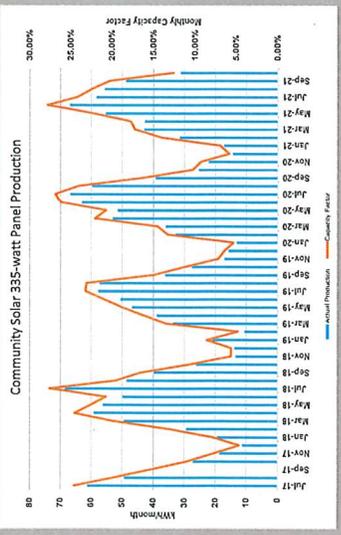
Availability Metrics
For October 2021



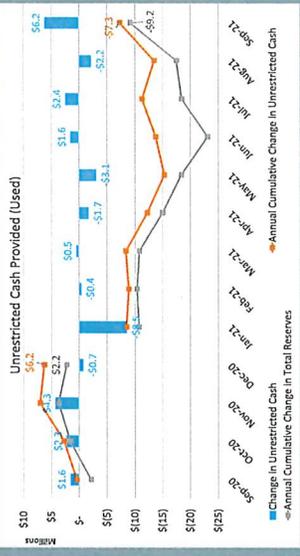
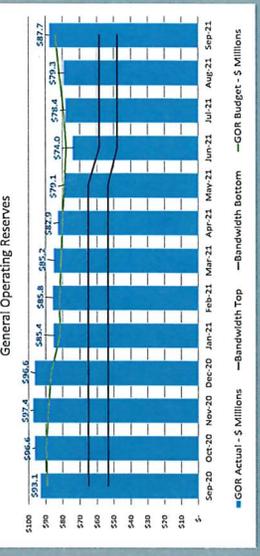
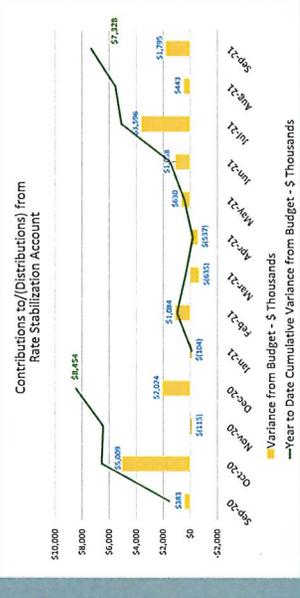
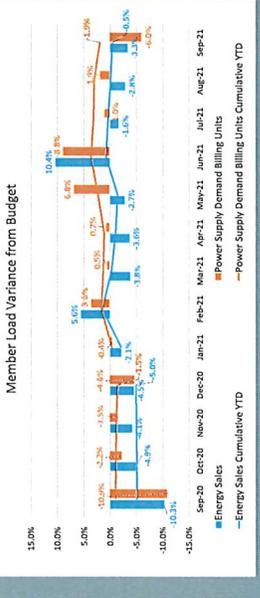
Number of working days since the last time accident

1619
(through 10/31/21)

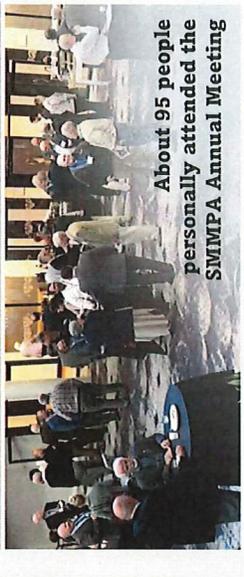
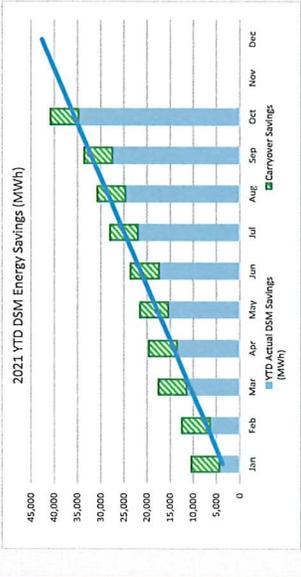
Solar Production Metrics



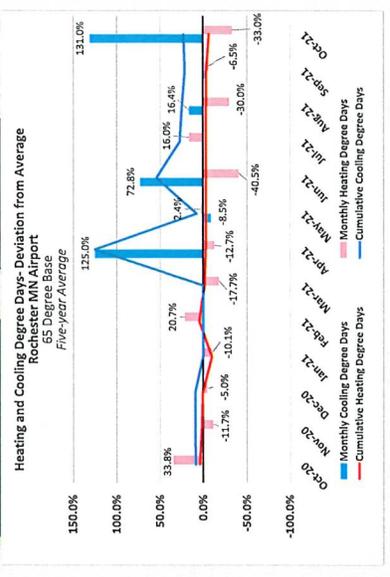
FINANCIAL Performance Metrics



ADDITIONAL Metrics



Since 2005, we've avoided 8.0 million tons of CO₂ gas emissions, which is the equivalent of 18,521,691 barrels of oil consumed

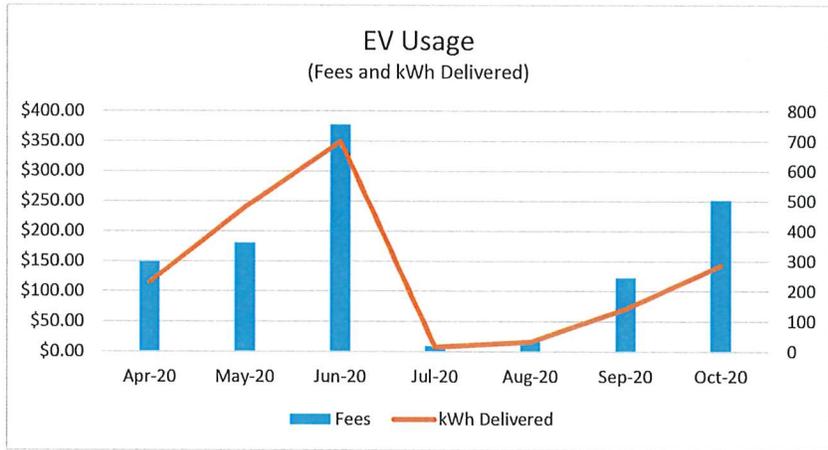
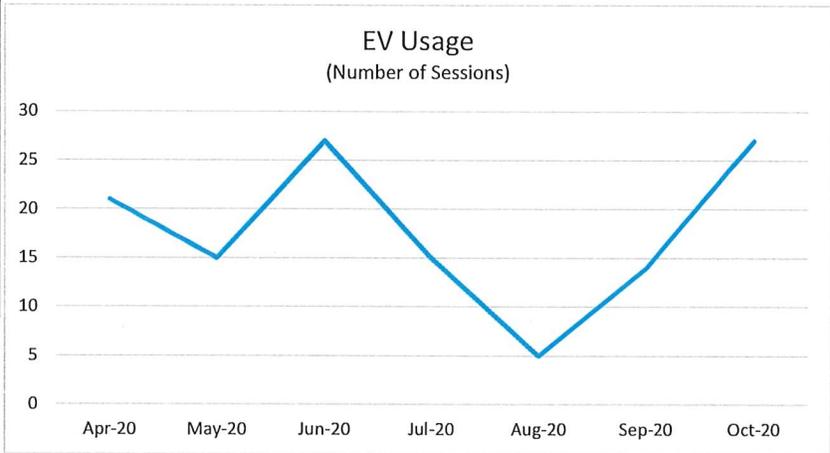


SMMPA BOARD MEETING SCHEDULE

(January 2022 - December 2022)

January 13, 2022	Thursday	SMMPA
February 10, 2022	Thursday	Virtual
March 9, 2022	Wednesday	Preston
April 13, 2022	Wednesday	Princeton
May 12, 2022	Thursday	Grand Marais
June 8, 2022	Wednesday	Redwood Falls
July 13, 2022	Wednesday	Rochester
August 10, 2022	Wednesday	Saint Peter
September 14, 2022	Wednesday	Spring Valley
October 13 & 14, 2022	Thursday/Friday	ANNUAL MEETING Sheraton Hotel Bloomington
November 9, 2022	Wednesday	Waseca
December 14, 2022	Wednesday	Wells

EV Usage Tracking			
	Sessions	Fees	kWh Delivered
Apr-20	21	\$148.80	230
May-20	15	\$180.40	481
Jun-20	27	\$377.66	699
Jul-20	15	\$9.30	15
Aug-20	5	\$16.85	32
Sep-20	14	\$122.59	141
Oct-20	27	\$251.58	286



Large 2022 Projects	Description	Water		Electric		Total Proposed	Total Approved	Total Actual	Notes
		Allocation	Water	Electric	Electric				
	Totals	\$164,400	\$155,600	\$320,000	\$0	\$0	\$0		
	Primary Department	Water	Electric	Proposed	Approved	Actual			
	Roof Replacement	16%	84%	\$70,000					Roof 1 and 2 per McDowall Roof Inspection Report
	Network Server Upgrade	16%	84%	\$0					\$10K (in budget 61-0921-9211, 64-0921-9211)
	UG / System Improvement Work	0%	100%	\$30,000					\$50K (in budget - 64-0580-5841)
	Rate Study	16%	84%	\$0					\$30K (\$25,200 in budget - 64-0923-9234, \$4,800 in budget - 61-0923-9234)
	AMI - Water	100%	0%	\$150,000					
	Wellhead Plan Implementation	100%	0%	\$0					\$20K (in budget - 61-0930-9301)
	Vac Trailer	16%	84%	\$20,000					
	Replace #16 Truck	0%	100%	\$50,000					

ELECTRIC

Electric

Category	2021	2022	2023	2024	2025	2026	Notes
Distribution							
AMI	\$ 175,000.00	\$ -	\$ 100,000.00	\$ 100,000.00	\$ -	\$ 100,000.00	
System Improvements	\$ 60,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	
DISTRIBUTION SUB-TOTAL	\$ 235,000.00	\$ 100,000.00					
Substations							
North Sub	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Long-Term System Plan Study underway (10 year horizon)
Plant Sub	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Long-Term System Plan Study underway (10 year horizon)
South Sub	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Long-Term System Plan Study underway (10 year horizon)
SUBSTATION SUB-TOTAL	\$ -						
Power Plant							
SCADA Upgrade	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	
Waranty Renewal	\$ -	\$ -	\$ -	\$ -	\$ 100,000.00	\$ -	
POWER PLANT SUB-TOTAL	\$ 15,000.00	\$ -	\$ -	\$ -	\$ 100,000.00	\$ -	
Renewals and Subscriptions							
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
FEES SUB-TOTAL	\$ -						
Consultants and Studies							
System Study	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	
Rate Study	\$ -	\$ 25,200.00	\$ -	\$ -	\$ -	\$ -	
STUDY SUB-TOTAL	\$ 30,000.00	\$ 25,200.00	\$ -	\$ -	\$ -	\$ -	
TOTAL	\$ 280,000.00	\$ 125,200.00	\$ 100,000.00	\$ 100,000.00	\$ 200,000.00	\$ 100,000.00	

*Numbers given are for discussion purposes and estimates based on current pricing/fees/etc.

WATER

Category	LifeCycle	Vendor	Comments	2021	2022	2023	2024	2025	2026	Notes
Water Distribution										
7th Avenue				\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ -	\$ -	\$ -	Complete late-2023
System Improvements				\$ -	\$ -	\$ 500,000.00	\$ -	\$ -	\$ -	Dependent upon Millie Lacs County schedule/work scope
DISTRIBUTION SUB-TOTAL				\$ 150,000.00	\$ 150,000.00	\$ 650,000.00	\$ -	\$ 100,000.00	\$ -	
Water Towers										
North Water Tower				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Re-paint in 2027 - 2028 (\$500,000)
Middle Water Tower				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
South Water Tower				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOWER SUB-TOTAL				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Water Treatment Plants										
WTP #1				\$ 30,000.00	\$ -	\$ 2,500.00	\$ 2,500.00	\$ -	\$ 2,500.00	
WTP #2				\$ -	\$ -	\$ 2,500.00	\$ -	\$ 2,500.00	\$ -	
WTP SUB-TOTAL				\$ 30,000.00	\$ -	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	
Renewals and Subscriptions										
MN Department of Health Fee				\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	
FEE SUB-TOTAL				\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	
Consultants and Studies										
Rate Study				\$ -	\$ 4,800.00	\$ -	\$ -	\$ -	\$ -	
Wellhead Protection Plan, Part II				\$ -	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	
STUDY SUB-TOTAL				\$ -	\$ 24,800.00	\$ -	\$ -	\$ -	\$ -	
TOTAL				\$ 196,000.00	\$ 190,800.00	\$ 668,500.00	\$ 18,500.00	\$ 118,500.00	\$ 18,500.00	

*Numbers given are for discussion purposes and estimates based on current pricing/fees/etc.

FACILITIES

Major Assets (Buildings, Grounds, Fleet, Equipment)

Category	Year	Comments	2021	2022	2023	2024	2025	2026	Notes
Roofs: Replacement									
Roof 1: Main			\$ -	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	
Roof 2: Southwest			\$ -	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	
Roof 3: Northwest			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Roof 4: Office			\$ -	\$ -	\$ 30,000.00	\$ -	\$ -	\$ -	
Roof 5: 2005 Addition			\$ -	\$ -	\$ -	\$ -	\$ 35,000.00	\$ -	
Roof 6			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
North Sub			\$ -	\$ -	\$ -	\$ 25,350.00	\$ -	\$ -	
Roofs: Maintenance									
Roof 1: Main			\$ 270.00	\$ 270.00	\$ 270.00	\$ 270.00	\$ 270.00	\$ 270.00	
Roof 2: Southwest			\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	
Roof 3: Northwest			\$ 185.00	\$ 185.00	\$ 185.00	\$ 185.00	\$ 185.00	\$ 185.00	
Roof 4: Office			\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	
Roof 5: 2005 Addition			\$ 170.00	\$ 170.00	\$ 170.00	\$ 170.00	\$ 170.00	\$ 170.00	
Roof 6			\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	
North Sub			\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	
ROOF SUB-TOTAL			\$ 1,300.00	\$ 21,300.00	\$ 31,300.00	\$ 26,650.00	\$ 36,300.00	\$ 1,300.00	
Fleet									
Truck #4	2017	Bucket Truck	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Electric
Truck #5	1999	Altec-Boom	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Electric
Truck #6	2001	Altec-Boom	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Electric
Truck #7	2017	Altec-Digger	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Electric
Truck #8	1996	Dump Truck	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000.00	Electric
Truck #15	2014	Traverse	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Office/Staff
Truck #16	2003	Regular Cab Pickup	\$ -	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	Electric - Replacement in 2022
Truck #18	2008	Regular Cab Pickup	\$ -	\$ -	\$ -	\$ 50,000.00	\$ -	\$ -	Water
Truck #22	2011	Extended Cab Pickup	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Electric
Truck #23	2009	Extended Cab Pickup	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Water
Truck #24	2014	Regular Cab Pickup	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Electric/Power Plant
Truck #25	2018	Crew Cab Pickup	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Water Superintendent
Truck #26	2018	Crew Cab Pickup	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Electric Superintendent
FLEET SUB-TOTAL			\$ -	\$ 50,000.00	\$ -	\$ 50,000.00	\$ -	\$ 75,000.00	
Construction									
Office Remodel			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Warehouse Addition			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
CONSTRUCTION SUB-TOTAL			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Equipment									
Skid Loader	2021	Catepillar	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Water
Snowblower			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Water
Trencher			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Electric
Forklift			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Electric
Chipper			\$ -	\$ -	\$ 45,000.00	\$ -	\$ -	\$ -	Electric
Utility Tractor			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Trailer T1	2014	Utility Trailer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Electric
Trailer T2	1996	Skid Loader Trailer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Electric
Trailer T3	2005		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Electric
Trailer T4	2014	Dump Trailer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Electric
Trailer T5	2016		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Water
Trailer T6		Vac Trailer	\$ -	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	
EQUIPMENT SUB-TOTAL			\$ -	\$ 20,000.00	\$ 45,000.00	\$ -	\$ -	\$ -	
TOTAL			\$ 1,300.00	\$ 91,300.00	\$ 76,300.00	\$ 76,650.00	\$ 36,300.00	\$ 76,300.00	

*Numbers given are for discussion purposes and estimates based on current pricing/fees/etc.

Category	LifeCycle	Vendor	Comments	2021	2022	2023	2024	2025	2026	Notes
Server										
Server Replacement	5-6 years									
# PPU-DC (HW)			Purch: ?	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	W/2012 R2 - EOL Jan 2023 (Do not upgrade HW) (2 or 3 servers)
# CHEVY (HW + Labor)			Purch: 7/27/2017	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	W/2016 (PDC, Move all PPU-DC services here)
# YUKON-PRICETON (HW + Labor)			Purch: 2/20/2017	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	W/2019 - OS upgrade in 2021, HW upgrade 2023 or VM
# Windows Server Licensing				\$ 972.00	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	
# Windows 2019 CAL			\$42/user	\$ -	\$ 630.00	\$ -	\$ -	\$ -	\$ -	Double-check
# SQL Server Licensing			(\$550/yr x 2)	\$ -	\$ -	\$ 3,600.00	\$ -	\$ -	\$ -	# of users (Eaton), Is SQL licensing included in Yukon fees?
Server maintenance			(\$171/3 yrs/\$57/yr)	\$ -	\$ -	\$ -	\$ -	\$ 600.00	\$ -	New server has 3-year warranty, consolidate to single host.
VMWare				\$ -	\$ 342.00	\$ -	\$ -	\$ 171.00	\$ -	License is transferable to the new server: \$171 covers 3 years
SERVER SUB-TOTAL				\$ 2,472.00	\$ 11,972.00	\$ 3,600.00	\$ -	\$ 771.00	\$ -	
Workstations	4 - 5 years									
CPUs			\$2,000/unit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Monitors & other hardware			\$150/ monitor (23")	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	
				\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	
WORKSTATIONS SUB-TOTAL				\$ 2,600.00						
Switches	5 years									
Managed Switches (Voyant 24 ports)	5 years		\$2000/switch	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Managed Switches (main office 48 ports)	5 years		\$2000/switch	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	\$ -	
Managed Switches (8 ports)	5 years		\$200/switch x 2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Replace together
SWITCHES SUB-TOTAL				\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	\$ -	
Renewals and Subscriptions										
CW Care Agreement										
# Servers & workstations support			\$1,600/mo	\$ 19,200.00	\$ 20,160.00	\$ 20,764.80	\$ 21,387.74	\$ 22,029.38	\$ 22,029.38	3 x \$125/svr. 17 x \$75/lws
# Mail Filter				\$ 273.60	\$ 273.60	\$ 273.60	\$ 273.60	\$ 273.60	\$ 273.60	Based on 9/2021 Inv. 5% 2022, 3% after
# Disc Encryption				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
# Backup: Datto Device	5-7 years			\$ 4,752.00	\$ 4,152.00	\$ 4,152.00	\$ 4,152.00	\$ 4,152.00	\$ 4,152.00	3 agents (upgrade with server, labor on year 1) (\$276, 2 agents)
# Wireless Access Point (Ubiquity)	5 year			\$ -	\$ -	\$ -	\$ 1,000.00	\$ -	\$ -	Replace after 5 years
# End-Point Detection and Response (EDR)				\$ 1,288.00	\$ 1,512.00	\$ 1,512.00	\$ 1,512.00	\$ 1,512.00	\$ 1,512.00	Security Plus
# End-User Awareness Training				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
# DarkWeb Monitoring				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Firewall: Sonicwall TZ 400	5 year			\$ -	\$ -	\$ 1,155.00	\$ -	\$ -	\$ -	3 year renewal cost
Office 365 (current \$50 monthly subs)				\$ 912.00	\$ 1,094.40	\$ 1,094.40	\$ 1,094.40	\$ 1,094.40	\$ 1,094.40	Assume 20% increase from Microsoft
Domain: ppucmn.com (0/15/2023)				\$ -	\$ -	\$ 72.00	\$ -	\$ -	\$ -	Expires: 0/15/2023
Domain: princetnutilities.com (08/26/2022)				\$ -	\$ 72.00	\$ -	\$ -	\$ 72.00	\$ 72.00	Expires: 08/26/2022
Secure Certificate	1 year		annually	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	
FEES SUB-TOTAL				\$ 26,475.60	\$ 27,314.00	\$ 29,073.60	\$ 29,469.74	\$ 29,163.38	\$ 29,163.38	
Phone System and ISP										
Phone (Voyant)										
ISP (Midco)										
Applications										
Yukon										
TELECOM SUB-TOTAL				\$ -						
TOTAL				\$ 31,547.60	\$ 41,886.00	\$ 35,273.60	\$ 32,069.74	\$ 34,554.38	\$ 31,783.38	

*Numbers given are for discussion purposes and estimates based on current pricing/fees/etc.

2022 Plan (Electric)

	FY 2018	FY 2019	FY 2020	YTD 9/30/2021	YTD Budget	Total Budget	Est. Y/E	2022 (Low)	2022 (Avg)	2022 (High)
Revenues										
Residential	\$2,495,182	\$2,337,427	\$2,444,228	\$1,957,199	\$1,762,686	\$2,350,253	\$2,367,212	\$2,367,212	\$2,431,197	\$2,495,182
Small Commercial	\$741,811	\$710,931	\$666,659	\$551,549	\$530,487	\$707,321	\$722,438	\$722,438	\$732,124	\$741,811
Large General	\$2,300,572	\$2,203,902	\$1,888,298	\$1,286,892	\$1,667,898	\$2,223,869	\$2,245,239	\$2,245,239	\$2,272,905	\$2,300,572
Large Power	\$1,293,261	\$1,208,207	\$1,312,008	\$1,351,282	\$924,183	\$1,232,241	\$1,229,781	\$1,229,781	\$1,261,521	\$1,293,261
Other Operating Revenue	\$687,275	\$981,128	\$774,650	\$627,462	\$753,588	\$1,004,785	\$837,604	\$840,091	\$785,801	\$731,510
Total Operating Revenue	\$7,518,101	\$7,441,595	\$7,085,843	\$5,774,384	\$5,638,842	\$7,518,469	\$7,402,274	\$7,404,761	\$7,483,548	\$7,562,336
Expenses										
Production Plant	\$4,902,253	\$4,642,531	\$4,508,343	\$3,730,047	\$3,634,263	\$4,845,707	\$4,801,447	\$4,949,349	\$4,984,620	\$5,019,891
Distribution	\$660,861	\$617,223	\$647,292	\$376,035	\$552,195	\$736,250	\$607,903	\$678,279	\$678,279	\$678,279
Customer Accounts	\$137,944	\$152,016	\$143,547	\$100,929	\$124,956	\$166,600	\$150,420	\$156,413	\$156,413	\$156,413
G&A	\$738,086	\$878,073	\$752,012	\$569,333	\$621,459	\$828,625	\$865,125	\$892,582	\$892,582	\$892,582
Total Operating Expense	\$6,439,143	\$6,289,842	\$6,051,194	\$4,776,344	\$4,932,873	\$6,577,182	\$6,424,895	\$6,676,623	\$6,711,894	\$6,747,165
Non-Operating Revenue	\$72,919	\$88,814	\$87,761	\$36,489	\$48,744	\$65,000	\$92,189	\$66,500	\$66,500	\$66,500
Non-Operating Expense	\$847,877	\$834,058	\$773,722	\$513,497	\$595,305	\$793,750	\$831,820	\$793,750	\$793,750	\$793,750
Bond Principal	\$535,000	\$495,000	\$495,000	\$336,667	\$336,667	\$505,000	\$505,000	\$505,000	\$505,000	\$505,000
Depreciation	\$700,451	\$699,280	\$683,591	\$464,000	\$524,997	\$700,000	\$732,000	\$700,000	\$700,000	\$700,000
Capital Expenditures (from Budget)	\$184,834	\$294,796	\$294,796	\$241,061	\$143,667	\$215,500	\$215,500	\$155,600	\$155,600	\$155,600
Balance	\$284,616	\$315,993	\$242,483	\$407,303	\$204,072	\$192,037	\$249,248	\$40,288	\$83,805	\$127,321

2022 Plan (Water)

	FY 2018	FY 2019	FY 2020	YTD 9/30/2021	YTD Budget	Total Budget	Est. Y/E	2022 (Low)	2022 (Avg)	2022 (High)
Revenues										
Residential	\$741,917	\$688,443	\$735,190	\$609,636	\$530,352	\$707,130	\$705,719	\$707,130	\$724,524	\$741,917
Commercial	\$387,192	\$339,450	\$357,680	\$293,821	\$273,141	\$364,190	\$363,463	\$364,190	\$375,691	\$387,192
Industrial	\$104,329	\$101,927	\$115,491	\$94,671	\$76,653	\$102,207	\$102,003	\$102,207	\$103,268	\$104,329
Other Operating Revenue	\$78,689	\$94,414	\$73,277	\$75,267	\$59,517	\$79,350	\$105,409	\$79,350	\$79,020	\$78,689
Total Operating Revenue	\$1,312,127	\$1,224,234	\$1,281,638	\$1,073,395	\$939,663	\$1,252,877	\$1,276,594	\$1,252,877	\$1,282,502	\$1,312,127
Expenses										
Production Plant	\$140,305	\$139,237	\$152,163	\$130,721	\$115,587	\$154,100	\$127,442	\$158,627	\$158,627	\$158,627
Distribution	\$178,614	\$156,195	\$159,647	\$106,206	\$170,415	\$227,200	\$157,714	\$213,533	\$213,533	\$213,533
Customer Accounts	\$54,425	\$63,124	\$60,937	\$44,057	\$48,492	\$64,650	\$61,872	\$65,127	\$65,127	\$65,127
G&A	\$182,040	\$194,071	\$206,138	\$160,144	\$190,530	\$254,050	\$189,671	\$251,470	\$251,470	\$251,470
Total Operating Expense	\$555,384	\$552,627	\$578,884	\$441,128	\$525,024	\$700,000	\$536,699	\$688,757	\$688,757	\$688,757
Non-Operating Revenue	\$14,488	\$25,354	\$19,083	\$156	\$10,494	\$14,000	\$5,780	\$14,000	\$14,000	\$14,000
Non-Operating Expense	\$502,104	\$501,179	\$479,248	\$354,290	\$371,250	\$495,000	\$497,167	\$495,000	\$495,000	\$495,000
Bond Principal	\$400,000	\$401,000	\$401,000	\$282,000	\$282,000	\$423,000	\$423,000	\$429,000	\$429,000	\$429,000
Depreciation	\$365,336	\$376,804	\$385,517	\$296,100	\$292,500	\$390,000	\$390,000	\$390,000	\$390,000	\$390,000
Capital Expenditures (from Budget)	\$537,071	\$47,016	\$270,879	\$74,851	\$140,000	\$210,000	\$248,952	\$164,400	\$164,400	\$164,400
Balance	\$194,040	-\$99,293	-\$43,774	\$217,384	-\$75,617	-\$171,123	-\$37,577	-\$120,280	-\$90,655	-\$61,030



2022 Fee Schedule

updated January 1st, 2022

% Change

Administrative Service Charges				
Processing Fee for Service Application		\$10.00	No Change	
Utility Deposits (New Customer)				
Residential Non Electric Heat apartment		\$250.00	No Change	
Residential Non Electric Heat		\$350.00	No Change	
Residential Electric Heat		\$400.00	No Change	
Commercial		\$700.00	No Change	
Senior Citizen, Age 62		\$75.00	No Change	
Utility Deposits (following disconnection)				
Interest rate for utility deposits	The sum of the two highest months in the last year based on MN Statute 325E.02			
NSF Charge		\$30.00	No Change	
Door Hanger reminder		\$25.00	No Change	
Disconnection/Reconnection of Utilities	During business hours	\$50.00	No Change	
	At the transformer - Additional	\$100.00	No Change	
Meter Tampering Fee		\$250.00	No Change	
Meter Testing Fee	\$50.00 Minimum	\$65 Minimum	30%	Connexus = \$65
Late Payment Penalty		10%	No Change	
AMR Meter Reading Fee		\$25	No Change	
Electric Service Fees				
Street Light Fee		\$1.00 monthly	No Change	
Electric Service line protection program	\$1.00 per month per eligible residential property		No Change	
Solar Credit	Based on Solar Subscriptions		No Change	
EV Charger (DCFC)	\$5/Connection. \$0.30/minute.		No Change	
EV Charger (L2)		\$2/hour	No Change	
Electric New Service Connection Fee				
Single Residence		\$3.00 per amp	No Change	
Multiple Residence		\$2.25 per amp	No Change	
Commercial/Industrial		\$4.50 per amp	No Change	
Temporary Connection Charge		\$140.00	\$170	21% Connexus = \$330
Property Development				
Access fee		\$200.00 per lot	No Change	
Trunk Fee		\$500.00 per lot	No Change	
Electric Construction Charges-New Service				
Single Phase UG Plowing - note: we will not offer new OH service	\$7.99/ft \$799.00 minimum	\$8.50/ft, \$850 min	6.4%	Connexus \$8.75/ft
Three Phase UG Plowing - note: we will not offer new OH service	\$9.99/ft \$999.00 minimum	\$12.50/ft, \$1250 min	25.1%	\$12.75/ft
Boring charges	Vendor Fee	No Change		
Transformer Capacity Fee	Subject to transformer cost	No Change		
Winter Construction - Frost Charges	November 1 to April 1: Vendor Fee	No Change		
Extraordinary Service Charges	Minimum \$50.00	No Change		
Cogen / Small Power Production Application Fee		\$100	No Change	



2022 Fee Schedule

updated January 1st, 2022

% Change

Water Service Fees

Deposit for 3/4" Hydrant Meter Use	\$100.00	No Change	
Deposit for 3" Hydrant Meter Use	\$300.00	No Change	
Annual Hydrant Fee (due April 1st of each year)	\$350.00	No Change	
Water Service line protection program	\$1.00 per month per eligible residential property	No Change	

Water Connection Charge (Water Access Charge-WAC)

1" Water Service Line	\$2,000.00	No Change	
1 1/2" Water Service Line	\$3,000.00	No Change	
2" Water Service Line	\$4,000.00	No Change	
4" Water Service Line	\$8,000.00	No Change	
6" Water Service Line	\$12,000.00	No Change	
8" Water Service Line	\$16,000.00	No Change	
10" Water Service Line	\$20,000.00	No Change	
12" Water Service Line	\$24,000.00	No Change	

Water Trunk Fee

	\$3,187.00 per acre	No Change	
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Water Meters

5/8" Meter and equipment	\$389.00	No Change	
3/4" Meter and equipment	\$432.20	No Change	
1" Meter and equipment	\$482.35	No Change	
1 1/2" Meter and equipment	\$810.08	No Change	
2" Meter and equipment	\$1,095.34	No Change	
3" Compound Meter and equipment	\$2,835.00	No Change	
4" Compound Meter and equipment	\$5,287.50	No Change	
Meter base/plates	Subject to cost	No Change	

Private Fire Hydrant Maintenance	Annual per fire hydrant \$50.00	\$55	10%
Abandoned Water Service Fee	\$2,000.00	No Change	

Equipment Rates (per hour)

Digger & Bucket trucks	\$130	No Change	
1 Ton Dump truck	\$100	No Change	
Pick ups	\$55	No Change	
Bobcat / Chipper/ Trencher	\$100	No Change	
Trailers	\$50	No Change	

Labor (per hour)

Office staff	\$55	No Change	
Administrative	\$85	No Change	
Supervisor - Utility staff	\$75	No Change	

After hour and holiday rates will be billed at time and one half and double time respectively

Print copies (under 100 total copies)	25¢ each	No Change	
Print copies (100 total copies or more)	Actual costs	No Change	